

Request for New Student Transfer

Please ensure the following form is completed and return to the Principal of the student's Home School.

(Home school is the school the student should be attending based on the community in which they live)

This form is for new transfer requests only. To request a renewal of an approved transfer, please complete the Request for Renewal of Student Transfer form (Appendix B)

Student's Name: _____ Age: _____ Current Grade: _____

School the student is currently attending: _____

Student's Home School (if different than above): _____

Requesting Transfer to (Transfer School name): _____

Parent/Guardian Name(s): _____

Civic Address: _____

Mailing Address: _____ Postal Code: _____

Student home phone number: _____ Parent home phone number _____

Reason(s) for Requesting Transfer: *Please be specific. Attach additional information if necessary.*

Parent/Guardian Signature: _____ Date: _____

<i>School Use Only</i>		Approval (for the school year _____)	
_____	_____	_____	_____
Principal of Home School		Principal of Transfer School	
Date: _____		Date: _____	